



# City of Brookland, Arkansas

## City Council Meeting Minutes

**Date of Meeting: March 13, 2023**

Type of Meeting: Regular

Called to order at 7:00 PM by Mayor Kenneth Jones

Council members Present/Roll Call: David Gambill, Pamela McGee, Mike Bishop, Attorney Kevin Orr, Mayor Kenneth Jones, City Clerk Julie Thomas, Jason Cooper, David Loggins, and Wilson Shipman

Absent: None

### **Previous meeting minutes:**

Motion by: Mike Bishop

Second by: Jason Cooper

To: Approve the Brookland City Council meeting minutes dated February 13, 2023, as written

Discussion:

For: 6          Against: 0          Motion: Passed 6-0

### **New Business:**

#### **1. Brookland Parks Committee Update:**

David Loggins: Dirt work to begin at the sportsplex on March 23, 2023, weather permitting. The accepted bid for dirt work for the sportsplex is \$786,260. Loggins said the Parks Committee would like the city council to consider investing in an irrigation monitoring system, for the sportsplex, from a company called Smart Rain, based in Utah. The system's primary purpose is water conservation through remote observation of usage, equipment malfunction, and local weather/precipitation monitoring to assess irrigation needs. Equipment costs range from \$5,000-\$7,000 but could potentially be free of charge because of its use for children. Annual monitoring fees are \$795.00. The software/system runs on wi-fi and can be accessed through an app or computer.

#### **2. Utility Vacutron Trailer:**

No one was present to speak on this issue.

#### **3. Resolution 2023-04 Accepting Craighead County Hazard Mitigation Plan:**

Attorney Kevin Orr read aloud Resolution 2023-04.

Motion by: Mike Bishop

Second by: Jason Cooper

To: Accept the Resolution 2023-04 Craighead County Hazard Mitigation Plan

Discussion: Mike Bishop asked if there was a plan currently in place. Mayor Jones affirmed there is currently a plan and that this is a required 5-year update.

For: 6          Against: 0          Motion: Passed 6-0

#### **4. Intercity parks bid opened; discuss low bid options:**

Mayor Jones read aloud a letter from Fisher & Arnold: 2 bids were received on February 14, 2023, for construction work on the two neighborhood parks. One was from Phillips Bros. Construction and the other was from Hesling Construction, Inc. Both bids exceeded the grant funding amount for those 2 city parks. It was recommended by Fisher & Arnold to reject both bids and look at other options for construction of the parks.

Motion by: Mike Bishop

Second by: Jason Cooper

To: Reject any and all bids received February 14, 2023, for construction on 2 inner city parks

Discussion: Bids were as follows:

<b>Park:</b>	<b>Phillips Bros. Construction:</b>	<b>Hesling Construction, Inc.:</b>
East Ridge (Nelms/E. Matthews):	\$483,289.81	\$615,742.26
Smith/Bernis Streets:	\$488,163.55	\$696,966.98

David Gambill asked what the budgeted amount is for these parks. Mayor Jones responded \$500,000 or \$250,000 for each park.

For: 6      Against: 0      Motion: Passed 6-0

**Old Business:**

**1. Campers in the city:**

The council would like a final draft of this ordinance to be voted on. Final draft will be submitted at the April council meeting by Attorney Kevin Orr.

**2. Municipal Building Project-discuss architect/engineer fees-contract:**

John Selig (Civil Engineering Associates), along with John Mixon and Tim Cooper (Cooper Mixon Architects), explained the scope of their professional work and associated fees for the proposed Brookland City Hall/Municipal Building/Police Department.

Motion by: David Loggins

Second by: David Gambill

To: Accept engineering services for the Brookland City Hall/Municipal Building/PD (per contract of Civil Engineering, LLC) as previously presented contingent upon attorney Kevin Orr reviewing the terms of the contract.

Discussion: None

For: 6      Against: 0      Motion: Passed 6-0

**3. 25 MPH speed limit-city streets:**

Brookland PD requested the council consider a 25 MPH speed limit for city streets. David Loggins asked if this would include streets not currently posted and new streets. Mayor Jones explained that all city streets would change to 25 MPH unless otherwise specified. Subdivisions will remain at 15 MPH. Extended areas will remain at 35 MPH. Attorney Kevin Orr asked about the parameters of speed limits for different streets around town. Attorney Orr will create an ordinance for the council to review and adopt at a later meeting.

**4. Monthly financials for General, Street, and Utility Funds:**

<b>February 2023</b>	<b>General Fund:</b>	<b>Street Fund:</b>	<b>Utility Fund:</b>
<b>Beginning Balance:</b>	\$1,289,329.25	\$232,271.27	\$471,447.27
<b>Ending Balance:</b>	\$1,327,752.80	\$251,603.79	\$464,149.63

## **Mayor's Notes:**

### **1. State of the City Address:**

Mayor Kenneth Jones gave the State of the City Address.

### **2. Add an item to the agenda: Discussion of Garver Contract:**

Motion by: David Gambill

Second by: Jason Cooper

To: Add item to the agenda: Garver Contract on planning and zoning

Discussion: None

For: 6      Against: 0      Motion: Passed 6-0

### **3. Hire James P. Walden to work with the city on a master use plan:**

Mayor Jones would like to hire James P. Walden (Garver Engineering) to consult with the Brookland Planning Commission. He will work with Brookland Planning Commission on training, updating their master land use plan, street plan, and sidewalk plan on a one-year contract.

Motion by: David Gambill

Second by: Jason Cooper

To: Hire James P. Walden from Garver & Associates for a one-year contract to work with the city on updating the planning and zoning/master land use plan for the City of Brookland.

Discussion: None

For: 6      Against: 0      Motion: Passed 6-0

## **Concerns from the public or city council:**

### **1. Speed bumps in Brookland Hills subdivision:**

David Loggins asked about the city purchasing/installing speed bumps in the Brookland Hills subdivision. Mayor Jones responded that the city will soon be purchasing speed tables for use in that subdivision and as the weather improves, they will be installed.

Mayor Jones asked for a motion to adjourn the meeting.

Motion by: Wilson Shipman

Second by: David Loggins

To: Adjourn the meeting

For: 6      Against: 0      Motion: Passed 6-0

Meeting adjourned at: 7:53 PM

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Kenneth Jones, Mayor

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Julie Thomas, City Clerk/Treasurer